**«TableStart:AU\_CANAutomated\_Main»**

|  |
| --- |
| **«Organisation Trading Name»**  «Organisation Provider Code» |
| «Organisation St Add1» «Organisation St Add2» |
| «Organisation St Suburb» «Organisation St State» «Organisation St PC» |
| T:«Organisation Phone» F: «Organisation Fax» |
| «Organisation ABN» |

**VET Student Loan Fee Notice**

**Date of Issue:** 18/1/2018

|  |  |  |
| --- | --- | --- |
| **«Client First Name» «Client Middle Name» «Client Last Name»** | **Student Number:** «Client RefExport» | **CHESSN:** «Client CHESSN» |
| «Client Post Add1» «Client Post Add2»  «Client Post Suburb» «Client Post State» «Client Post PC» | **Email:** «Client Email» | **Mobile:** «Client Mobile» |
| **Course:** «Course Code» «Course Desc» | |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Unit of Study** | **Census Date** | **EFTSL** | **SLE Used** | **UoS Amount** | **Payments** | **Loan Amount** | **Loan Fee** | **HELP Debt** |
| «TableStart:AU\_CANAutomated\_UoS1»«Unit of Study Code» «Unit of Study Desc» | «UoS Census Date» | «UoS EFTSL Factor» | «UoS EFTSL Factor» | «UoS Total Amount Charged» | «UoS Total Amount Paid» | «UoS Loan Amount» | «UoS Loan Fee» | «UoS HELP Debt»«TableEnd:AU\_CANAutomated\_UoS1» |
|  | **TOTAL** | **«UoS EFTSL Factor Total»** | **«UoS EFTSL Factor Total»** | **«UoS Amount Charged Total»** | **«UoS Amount Paid Total»** | **«UoS Loan Amount Total»** | **«UoS Loan Fee Total»** | **«UoS HELP Debt Total»** |

**Information to Students**

The *Request for Commonwealth Assistance* Form (Request for a VET Student Loan) requests a loan for the whole VET course of study in which you are enrolled unless you request a cancellation for VET Student Loan on or before the census date for the units of study. The VET Student Loan debt for this course of study will be incurred on a unit of study basis. By signing and submitting the form you accept that **«Organisation Trading Name»** will automatically use the VET Student Loan as your method of payment for those VET units of study on this *Fee Notice*, and on subsequent *Fee Notices* issued in relation to units that contribute to the course, unless you advise us in writing that you do not wish to use VET Student Loan as your method of paying the tuition fees for any unit of study. On the census date, you will incur a VET Student Loan debt for the VET unit(s) of study contained in this *Fee Notice* if you haven’t withdrawn from the VET unit(s) of study prior to the census date or dates indicated on this *Fee Notice* or have paid upfront some or all the amounts due for the VET unit(s) of study. **Refer to “«Organisation Trading Name»’s Withdrawal Policy”.**

Any debts to the Commonwealth arising from your VET Student Loan remains with you until you have repaid; and that **i**t is your responsibility to ensure that you have sufficient Student Learning Entitlement (SLE) to cover the units of study for which this notice indicates that you are Commonwealth supported. You are eligible to be Commonwealth supported for units of study contained in this notice only if you have sufficient SLE to cover these units. It is your responsibility to ensure that you have sufficient VET Student Loan balance to cover the VET Student Loan amounts indicated in this notice. You are eligible for the amounts of VET Student Loan assistance contained in this notice only if you have sufficient VET Student Loan balance to cover those amounts. The information regarding Commonwealth assistance contained in this notice is correct only insofar as you have correctly advised this higher education provider of your entitlement to that assistance under the Higher Education Support Act 2003.

**You have the right to request the correction of information contained in this notice within 14 days of the date the notice was originally given for a unit of study.**

NOTE: This Fee Notice meets the VET Student Loan Fee Notice requirements prescribed by the VSL Rules 2016.

«TableEnd:AU\_CANAutomated\_Main»